

ANNUAL REPORT REMINDER

March 2, 2020

To All Local Exchange Carriers:

Included in this packet is the annual NUSF and State 911 Contact and Database Update, and Compliance Affidavit, as well as the Annual Report Reminder. **All requested information is due to the Commission on or before April 30, 2020. Failure to complete and return the requested information may result in administrative penalties.**

Delinquent reports will be subject to an administrative fine of \$10 per day during the first 30 days. Reports more than 30 days delinquent will accrue at \$100 per day thereafter.

The enclosed Affidavit (Attachment A) is required to be signed and notarized on a yearly basis by all Nebraska telecommunications providers. The Affidavit is required to certify compliance with Nebraska Universal Service Fund (NUSF) and Enhanced Wireless 911 statutes, rules, and regulations, and Commission orders.

Both the electronic version of the Annual Report forms and the link to pay the filing fee are available on the Commission's website: <https://psc.nebraska.gov/telecommunications/annual-report-compliance-information>. Payments can be made via credit card or echeck payments.

Financial reports filed in Form M format will meet the Commission filing requirements. Submit all financial schedules in Class A company format with appropriate detail. If you desire to keep Schedules 10 and 11 confidential, also submit Schedules 10A and 11A for use by the Commission in public reports.

If you desire to keep Schedules 51 and 52 confidential, also submit Schedules 51A and 52A for use by the Commission in public reports. Schedules 51A and 52A should be submitted by all carriers providing service in more than one local exchange, summarizing in the aggregate, the total number of residential, business, resold, company official and total company access lines in service as of December 31, 2019.

Carriers desiring confidential treatment of schedules 10 and 11 and/or 51 and 52 must identify them as confidential. It is recommended that confidential schedules also be submitted on yellow paper. The Commission suggests that carriers staple all schedules marked confidential together and all non-confidential schedules together. Reporting carriers should be advised that the Commission may be compelled to release certain information following a formal request.

Prior to submitting your annual report, please review the enclosed checklist. Please file one copy of the final complete report with the Commission and retain a copy of the report for your records. A separate report for each authority must be filed.

If you have any questions regarding the Affidavit portion, please contact Brandy Zierott at brandy.zierott@nebraska.gov. Questions regarding the annual report should be directed to Susan Horn at susan.horn@nebraska.gov, and any financial questions should be directed to Steve Stovall at steve.stovall@nebraska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Cullen Robbins", with a stylized flourish at the end.

Cullen Robbins
Director of Communications
CR:sh