

ILEC Annual Report Requirements Checklist

All Carriers please complete and return the following checklist and attach all required information and forms.

- ____ 1. A \$25 filing fee and completed 2019 Carrier Information Form for each authority. The fee can be paid by credit card or echeck payments at the following link:
<https://psc.nebraska.gov/telecommunications/annual-report-compliance-information>
- ____ 2 An Income Statement and Balance Sheet as of December 31, 2019, for total Carrier Operations including Parent Company Operations if applicable. If Nebraska specific information is available, please provide. If the financials are not yet complete, please send a draft and inform us when the completed financials will be filed with the Commission.
- ____ 3. A copy of the latest Form 10-K or equivalent.
- ____ 3a. Carrier is not required to file a form 10-K or equivalent with the Securities and Exchange Commission.
- ____ 4. A copy of the 2019 Annual Report to Stockholders or provide a website where available.
- ____ 4a. Carrier does not publish an Annual Report to Stockholders.
- ____ 5. A description of the carrier's 2020 and 2021 construction budget, including a brief description of any projects as outlined in 5a and 5b.
- ____ 5a. Carriers having a construction budget in excess of \$10 million, include any projects having a value in excess of \$100,000.
- ____ 5b. Carriers having a construction budget less than \$10 million, include any projects having a value in excess of \$50,000.
- ____ 5c. Carrier has no construction budget meeting the requirements of 5a or 5b.
- ____ 6. A detailed listing of access lines by exchange. Disaggregate the total number of access lines by Residential, business, resold, company official and total company access lines.
- ____ 7. Commission Rule 002.50B requires that an ILEC annually file with the Commission, and the number of resale access lines provided by the ILEC to any of its affiliated CLECs.
- ____ 7a. Carrier does not provide resale access lines to any affiliate CLEC.
- ____ 8. A sample of the annual notice provided to the customer consistent with the FCC's and FTC's national do-not-call requirements (See 47 C.F.R. § 64 and 16 C.F.R. Part 310). The rules require all local exchange carriers to provide an annual notice via bill insert of the right to object to receiving telephone solicitations pursuant to federal rules concerning the national do-not-call database and the methods by which such rights may be exercised by the subscriber. The notice must include the Internet address and the toll-free number that residential telephone subscribers may use to register with the national do-not-call database.
- ____ 9. A completed Nebraska Telephone Assistance Program Notification Verification form.
- ____ 10. A completed Nebraska Telecommunications Relay Service Notification form.
- ____ 11. A completed E-911/911 report submitted electronically to kathy.shepard@nebraska.gov .
- ____ 12. A completed Contact Information Form.
- ____ 13. A completed Affidavit Affirming Compliance with Nebraska Universal Service Act and Enhanced Wireless 911 Services Act.