

## CLEC Annual Report Checklist

*All Carriers please complete and return the following checklist and attach all required information and forms.*

### **Checklist A**

- \_\_\_\_\_ 1. A \$25 filing fee and completed 2022 Carrier Information Form for each authority. The fee can be paid by credit card or echeck payments at the following link:  
<https://psc.nebraska.gov/telecommunications/annual-report-compliance-information>
- \_\_\_\_\_ 2. An Income Statement and Balance Sheet as of December 31, 2022, for total Carrier Operations including Parent Company Operations if applicable. If Nebraska specific information is available, please provide. If the financials are not yet complete, please send a draft and inform us when the completed financials will be filed with the Commission.
- \_\_\_\_\_ 2a. If no operations were conducted in Nebraska by the carrier in the 2022 calendar year.  
Please skip to Checklist B below.
- \_\_\_\_\_ 3. A copy of the latest Form 10-K or equivalent.
- \_\_\_\_\_ 3a. Carrier is not required to file a form 10-K or equivalent with the Securities and Exchange Commission.
- \_\_\_\_\_ 4. A copy of the 2022 Annual Report to Stockholders or provide a website where available.
- \_\_\_\_\_ 4a. Carrier does not publish an Annual Report to Stockholders.

### **Checklist B**

- \_\_\_\_\_ 1. A description of the carrier's 2023 and 2024 construction budget, including a brief description of any projects as outlined in 1a and 1b.
- \_\_\_\_\_ 1a. Carriers having a construction budget in excess of \$10 million, include any projects having a value in excess of \$100,000.
- \_\_\_\_\_ 1b. Carriers having a construction budget less than \$10 million, include any projects having a value in excess of \$50,000.
- \_\_\_\_\_ 1c. Carrier has no construction budget meeting the requirements of 1a or 1b.
- \_\_\_\_\_ 2. A detailed listing of access lines by exchange. Disaggregate the total number of access lines by residential, business, VoIP, resold, carrier official, and total carrier access lines.
- \_\_\_\_\_ 3. A sample of the annual notice provided to the customer consistent with the FCC's and FTC's national do-not-call requirements (See 47 C.F.R. § 64 and 16 C.F.R. Part 310). The rules require all local exchange carriers to provide an annual notice via bill insert of the right to object to receiving telephone solicitations pursuant to federal rules concerning the national do-not-call database and the methods by which such rights may be exercised by the subscriber. The notice must include the Internet address and the toll-free number that residential telephone subscribers may use to register with the national do-not-call database.
- \_\_\_\_\_ 4. A completed Nebraska Telephone Assistance Program Notification Verification form.
- \_\_\_\_\_ 5. A completed Nebraska Telecommunications Relay Service Notification form.
- \_\_\_\_\_ 6. A completed E-911/911 report submitted electronically to [kathy.shepard@nebraska.gov](mailto:kathy.shepard@nebraska.gov) .
- \_\_\_\_\_ 7. A completed Contact Information form.
- \_\_\_\_\_ 8. A completed Affidavit Affirming Compliance with Nebraska Universal Service Act and Enhanced Wireless 911 Services Act.