

Nebraska Capital Projects Fund (CPF)

Community Partner Contribution Certification

Overview

The Nebraska Public Service Commission encourages partnerships between service providers and community partners to demonstrate established priorities of the community and better identify gaps in broadband infrastructure. Matching funds, including those through a community partner contribution, are optional and not required for Nebraska Capital Projects Fund (CPF) grants. However, if including matching funds on an application, the matching funds must be used only for allowable and allocable project expenses pertaining to the respective project. If a contribution is provided by a community partner, the contribution should also be included in the project budget and budget narrative, if applicable. Any contribution to the project must be made consistent with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards set forth at 2 C.F.R. Part 200.

Certification of Commitment Letter/Form Requirements

Applicants should provide adequate documentation of the contribution that demonstrates the community partnership, involvement, and overall support. This could include either a completed and signed CPF Community Partner Contribution Certification Form and/or a certification of commitment letter. If providing a certification of commitment letter, the letter should be on letterhead of the community partner, and should include the following:

1. Date of the letter.
2. The specific broadband infrastructure program (i.e. the name of this program).
3. The name of the proposed project to which the investment is being committed (i.e. the proposed project name).
4. A narrative describing the community partner associated with the project, the relationship between the community partner and the applicant, and the community partner's role in the proposed project.
5. The specific amount of the investment committed, as well as the funding source.
6. Any conditions attached to the contribution.
7. A signature from the authorized individual with the community partner authorizing the commitment.
8. If the method of contribution is a source other than cash, including in-kind contribution, additional information to substantiate the fair market value of the non-cash contribution is required. The Nebraska Public Service Commission will ultimately have discretion to determine if a non-cash contribution, such as an in-kind contribution, is acceptable.

Nebraska Capital Projects Fund (CPF) Community Partner Contribution Certification Form

Date:	
Community Partner Name:	
Community Partner Contact Person: (Last Name, First Name)	
Contributing Partner Address: (Street Address, City, State, ZIP)	
Contributing Partner E-mail Address:	
Contributing Partner Phone Number:	
Service Provider/Applicant Name:	
Proposed Project Name:	
Description/Method of Contribution: <small>(NOTE: If non-cash or other contribution, attach documentation to substantiate fair market value)</small>	
Describe any conditions attached to the contribution:	
Total Amount of Contribution:	

Include a narrative below describing the community partner, the relationship between the community partner and the applicant, and the community partner's role in the proposed project:

I hereby certify that the above listed contribution has been made by our agency/business/organization to the Nebraska Capital Projects Fund applicant in the amount shown or will be provided within forty-five (45) days after approval of the Nebraska Capital Projects Fund application by the Nebraska Public Service Commission.

Authorized Individual Name

Authorized Individual Title

Date

Authorized Individual Signature